

Physical Address:

C/O Financial Sector Conduct Authority
Riverwalk Office Park, Block B
41 Matroosberg Road
Ashlea Gardens
Pretoria
0102

Postal Address:

C/O Financial Sector Conduct Authority
P.O. Box 35655
Menlo Park
Pretoria
0081

Email Address: admin@ombudcouncil.org.za

VACANCY

Title : Finance Manager
Duration : 3 Year fixed term contract
Ref : FM001/2022

The Ombud Council is a regulatory body established as a financial services body and public entity under the Financial Sector Regulation (FSR) Act No.9 of 2017. The newly established Ombud Council is seeking a Finance Manager.

Purpose of the Role:

To manage the following: Revenue, expenditure, treasury, budgets, financial accounting, and supply chain management to ensure the provision of a highly responsive, transversally integrated finance function which supports and enables delivery of the Ombud Council's functions in a sustainable manner. The position will be reporting to the Chief Ombud.

Requirements:

At least NQF Level 8 in fields of Accounting, Finance, or Commerce or qualification as a Chartered Accountant (SA). A minimum of 5 years' experience at middle or senior management levels. Experience in using accounting packages like Accpacc, Pastel or Sage and the like. Understanding the drafting of Annual Financial Statements. Good knowledge of the Public Finance Management Act and Treasury Regulations. Good writing and numerical skills. Good communication skills. Excellent computer literacy in the MS Office Suite especially EXCEL.

Experience in the following will be advantageous: Financial systems in the public sector; experience in the public sector; Presentations on financial information to senior and executive management; Experience in setting up financial systems in fledgling organisations.

Key Performance Areas:

Financial Management, Financial Reporting, Budget Management, Expenditure Management, Revenue Management, Supply Chain Management and Treasury Management.

Other Key Competencies:

The candidate must demonstrate the following skills and attributes:

Knowledge of how to evaluate control systems for financial, administrative, program, and operational activities to provide reasonable assurances that obligations, costs and disbursements comply with applicable regulations and laws. Ability to communicate derived audit assessment and recommend, establish, modify and/or implement internal controls to mitigate findings. Knowledge on how to set up and run a payroll system to ensure proper remuneration and management of staff benefits. The design, planning, execution, control and monitoring of all activities involved in sourcing and procurement, conversion and logistics management to provide products, services, and information that add value to the organisation. Ensuring compliance of budgets. Managing risk and coordinating tender and procurement processes in accordance with generally recognised financial and SCM practices in order to ensure the achievement of organisational objectives. Systematically identifying, analysing and resolving existing and anticipated problems in order to reach optimum solutions in a timely manner.

Board of Directors:

Chairperson: Ms D. Wood, Deputy Chairperson: Ms D. Chabedi, Mr A. Horowitz, Ms S.Kubheka, Mr E. Lekgau, Ms C. Soobramoney
Ex Officio: FSCA Commissioner - Mr U. Kamlana, Chief Ombud – Ms L. Jackson

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Ombud Council is an equal opportunity employer.

Please note that correspondence and communication will only be conducted with short listed candidates and that the Ombud Council reserves the right not to appoint if a suitable candidate is not identified.

Kindly forward your C.V to the following email address: Petrus.Bopape@fsc.co.za before the closing date: 13 January 2023.

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